

## Spring Conference 2019: Booking Form

Please complete and send to the address below by 10<sup>th</sup> March 2019

**Please read the Practical Information notes before completing this form**

Name .....

Address .....

..... Postcode .....

Telephone ..... Email .....

ASIIP Membership Number.....

### Full residential package:

Includes: All talks and workshops Fri, Sat & Sun; Accommodation and meals.

#### Members:

Until 31<sup>st</sup> December 2018 £270 .....

After 1<sup>st</sup> January 2019 £280 .....

#### Non-Members

Until 31<sup>st</sup> December 2018 £300 .....

After 1<sup>st</sup> January 2019 £325 .....

### Weekend residential package

Includes: All talks and workshops Sat & Sun; Accommodation on Sat; All meals and refreshments Sat & Sun as per programme

#### Members:

Until 31<sup>st</sup> December 2018 £230 .....

After 1<sup>st</sup> January 2019 £240 .....

#### Non-Members:

Until 31<sup>st</sup> December 2018 £260 .....

After 1<sup>st</sup> January 2019 £270 .....

#### Students:

(anybody currently registered on a counselling, psychology or related training course, proof required)

£250 .....

### Non-residential Saturday only:

Includes: All talks and workshops Sat; Meals and refreshments on Sat as per programme

#### Members:

Until 31<sup>st</sup> December 2018 £95 .....

After 1<sup>st</sup> January 2018 £105 .....

#### Non-Members:

Until 31<sup>st</sup> December 2018 £110 .....

After 1<sup>st</sup> January 2018 £125 .....

#### Students

(anybody currently registered on a counselling, psychology or related training course, proof required)

£180 .....

### Non-residential Sunday only

Includes: All talks and workshops Sun; Meals and refreshments on Sun as per programme

#### Members:

Until 31<sup>st</sup> December 2018 £95 .....

After 1<sup>st</sup> January 2018 £105 .....

#### Non-Members:

Until 31<sup>st</sup> December 2018 £110 .....

After 1<sup>st</sup> January 2018 £125 .....

#### Students

(anybody currently registered on a counselling, psychology or related training course, proof required)

£75 .....

**Total**

**£.....**

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**Dietary requirements**

*Any dietary requirements* .....

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**Other requirements (eg. Disabled access)**

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**Payment**

*If you would like a receipt please include an SAE with your payment*

**Card payments can be made by PayPal via the ASIIP website (<http://www.adleriansociety.co.uk/>)**

Please make your cheque payable to 'ASIIP' and send it with this form to:

**Claire DeShon, 26 Standingford, Harlow, Essex, CM19 5SN**

### **Spring Conference 2019: Practical Information**

Please note that places will be allocated on a 'first come, first served' basis. We will need to have confirmation of your residential booking by 10<sup>th</sup> March 2019 when we must confirm the Society's block reservation with the venue. Should you be unable to meet this date in time, you may need to find your own accommodation.

1. Completing the booking form: Please fill in all relevant details and make sure you have correctly indicated your choices. Every effort will be made to comply with particular requests wherever possible.
2. Payment by instalment: If you wish to spread the cost of the conference and are a member of ASIIP and would prefer to pay by instalment, please contact the Conference Administrator, Claire DeShon on 07704357036
3. Application deadlines: All booking forms and payments should be sent to Claire DeShon, 26 Standingford, Harlow, Essex, CM19 5SN, to arrive not later than 10<sup>th</sup> March 2019.
4. Cancellations: If you cancel your booking, we adhere to the cancellation policy of the venue which is: within 12 weeks 25%, within 8 weeks 50%, within 4 weeks 80%, within 2 weeks 90% and within 7 days you will pay 100% of the booking.
5. Full residential fee: This includes all talks and workshops, the cost of two night's accommodation, and all meals and refreshments as shown on the booking form.
6. Weekend residential fee: This includes all talks and workshops on Saturday and Sunday, the cost of one night's accommodation, and all weekend meals and refreshments as shown on the booking form.
7. Car sharing: If you intend to travel by car and have space to share with another participant, please contact the Conference Administrator, Claire DeShon on 07704357036. Thank you.
8. Car parking: There is free parking in the venue grounds (Lane End Conference Centre). There is also a spa and gym that is free to use if you are staying over night.
9. Enquiries: Telephone enquiries about matters not covered above should be made to the Conference Administrator, Claire DeShon on 07704357036.
10. Payment by PayPal preferred as cheques may not get deposited straight away.
11. *CPD Certificates will be available at the Conference*