

Spring Conference 2018: Booking Form

Please complete and send to the address below by 23 Feb 2018

Please read the Practical Information notes before completing this form

Name

Address

..... Postcode

Telephone Email

ASIIP Membership Number.....

Full residential package Includes: All talks and workshops Fri, Sat & Sun; Accommodation on Fri & Sat; All meals and refreshments as per programme	Members	£270
	Non-Members	£300
Weekend residential package Includes: All talks and workshops Sat & Sun; Accommodation on Sat; All meals and refreshments Sat & Sun as per programme	Members	£230
	Non-Members	£260
Non-residential Saturday only Includes: All talks and workshops Sat; Meals and refreshments on Sat as per programme	Members	£95
	Non-Members	£110
Non-residential Sunday only Includes: All talks and workshops Sun; Meals and refreshments on Sun as per programme	Members	£95
	Non-Members	£110
		Total
Dietary requirements			
Other requirements (eg. Disabled access)			

Payment

If you would like a receipt please include an SAE with your payment

Card payments can be made by PayPal via the ASIIP website
(<http://www.adleriansociety.co.uk/>)

Please make your cheque payable to 'ASIIP' and send it with this form to:
Claire DeShon, 26 Standingford, Harlow, Essex, CM19 5SN

Spring Conference 2018: Practical Information

Please note that places will be allocated on a 'first come, first served' basis. We will need to have confirmation of your residential booking by 23 February 2018 when the society needs to secure reservation with the venue. If you are unable to meet this deadline time, you may need to find nearby accommodation.

1. **Completing the booking form:** Please fill in all relevant details and make sure you have correctly indicated your choices. Every effort will be made to comply with particular requests.
2. **Payment by instalment:** If you wish to spread the cost of the conference and are a member of ASIIP and would prefer to pay by instalment, please contact the Conference Administrator, Claire DeShon on 07704357036
3. **Scholarships:** A limited number of day scholarships (bursaries) are available for members of ASIIP. For an application form, call 07704357036. After completing the form, giving reasons for consideration, please return it to:
Claire DeShon 26 Standingford, Harlow, Essex, CM19 5SN as soon as possible. Early applications are essential so that a decision can be made prior to the venue's reservation deadline.
4. **Application deadlines:** All booking forms and payments should be sent to Claire De Shon, 26 Standingford, Harlow, Essex, CM19 5SN, to arrive not later than 23 February 2018
5. **Cancellations:** If you cancel your booking, reimbursement will be at the discretion of Council.
6. **Full residential fee:** This includes all talks and workshops, the cost of two nights accommodation, and all meals and refreshments as shown on the booking form.
7. **Weekend residential fee:** This includes all talks and workshops on Saturday and Sunday, the cost of one night's accommodation, and all weekend meals and refreshments as shown on the booking form.
8. **Car sharing:** If you intend to travel by car and have space to share with another participant, please contact the Conference Administrator, Claire DeShon on 07704357036.
9. **Car parking:** There is free parking in the venue grounds (Lane End Conference Centre)
10. **Enquiries:** Telephone enquiries about matters not covered above should be made to the Conference Administrator, Claire DeShon on 07704357036.

CPD Certificates will be available at the Conference